

**Principal Accounts Office
Ministry of Agriculture
16-A, Akbar Road
New Delhi**

F.No. Pr.AO/System Gr../CDN/2013-14/

Dated: 08-01-2014

To,

Address as per list.

Notice Inviting Quotation for Providing Comprehensive AMC of computers and peripherals in PrAO at 16-A, Akbar Road Hutments, New Delhi and PAOs located at Delhi/NCR in Ministry of Agriculture-reg.

Sealed Quotation, on behalf of the Chief Controller of Accounts, is invited from reputed firms/Agencies for providing Comprehensive AMC with details of the hardware to be put under AMC given in table as per terms and conditions attached.

	Computers	Severs	Printer	UPS	Online UPS	Fax	Total
Hardware in PAOs	55	09	21	16	10	04	115
Hardware in PrAOs at Akbar Road	30	Nil	22	09	Nil	03	64

In addition to that the AMC providing firm shall have to maintain the networking , LAN, internet connectivity, technical assistance in e-payment and solving the problems in various software installed in Pr.AO/PAOs.

The services of 2 residents engineer shall be required to look after the AMC work. The engineers shall be placed at the Pr. Accounts at Akbar Road to attend the calls from various PAOs and Pr.AO.

You are therefore requesting to quote your price for the AMC of above hardware and software. The preference shall be given to ISO certified firms and their experience in Pay & Accounts Offices and Pr. Accounts Offices of various ministries who are **working on COMPACT and e-lekha** .

2. Schedule:

- i. Last date and Time for receipt of Quotations: **27-01-2014 at 3:00 PM**
- ii. Date & Time for opening Bids: **27-01-2014 at 3:30 PM**
- iii. Place of opening the Tender: **Room No. 135, Pr.AO [Admn.], 16-A, Akbar Road, New Delhi**

3. Interested Agency may put the Quotations document complete in all respect by 27-01-2014 upto 3:00 PM in the Tender Box kept in Principal Accounts Office, Ministry of Agriculture, 16-A, Akbar Road, New Delhi-110011. The Quotations shall not be entertained after the deadline under any circumstances, whatsoever.

4. CCA of this office reserves the right to amend or withdraw any of the terms and conditions contained in the Quotations Document or to reject any or all Quotations without giving any notice or assigning any reason. The decision of the Head of Department of this office in this regard shall be final and binding on all.

TERMS AND CONDITIONS

1. The Tax Deduction at source (TDS) and Education Cess as applicable shall be deducted as per the provisions of Income Tax Department.
2. There is no provision for Advance Payment.
3. The AMC should be hired on monthly basis for initial period of one year extendable next one year if service are found satisfactory.
4. The Agency shall raise the bill, in triplicate, duly pre-receipted on Revenue Stamp of Re. 1/- .
5. Settlement of disputes will be as per Indian Arbitration and Conciliation Act-1966 and venue will be the Principal Accounts office, M/o Agriculture, 16-A, Akbar Road, New New Delhi.
6. The Head of Department reserves the right to withdraw/relax any of the terms and conditions mentioned above so as to overcome the problems encountered by contracting parties.

Pay & Accounts Officer (Admn.)